

# Season Rollover

## Season Rollover

At any time, members can be rolled over from one season to another. There are two options for rolling over members.

1. By clicking the **Season Rollover** icon on the Members List screen (for bulk rollovers).
2. Through a member's record (individual roll over).

## Bulk Rollover

1. Click on **Members** in the left menu to view the member list.
2. Use the season filter to bring up the members you wish to roll over.
3. Click on the **Season Rollover** button in the top right hand corner.

The screenshot shows the 'Members in Club' interface. At the top right, there is a 'Logout / Help / Version 5.0' link and a 'Season Rollover' icon (a red circle with a white 'S') circled in red. Below the header, there are filters for 'Showing - Season' (Default), 'Age Group' (--All Age Groups--), 'Association Status' (All), and 'Club Status' (Active). A table lists members with columns: Family name, First name, Active in Association, Date of Birth, Suburb, Phone (Mobile), Email, and Active in Club. The table contains 15 rows of member data.

Family name	First name	Active in Association	Date of Birth	Suburb	Phone (Mobile)	Email	Active in Club
Ashley	Alex	Y	24/11/1972	FRANKSTON SOUTH		player@sportingpulse.com	Y
Barnett	Allie	Y	13/01/1973	Mornington		player@sportingpulse.com	Y
Benton	Andrew	Y	16/03/1973	Mornington		player@sportingpulse.com	Y
Cipollone	Bridie	Y	24/01/1974	Mount Martha		player@sportingpulse.com	Y
Crowder	Charles	Y	06/09/1974	Mt Eliza		player@sportingpulse.com	Y
Davies	Christian	Y	20/07/1997	Mt Martha		player@sportingpulse.com	Y
Farrell	David	Y	02/08/1975	South Beach		player@sportingpulse.com	Y
Fay	Dean	Y	18/02/1975	Tyabb		player@sportingpulse.com	Y
Faye	Dean	Y	19/02/1975	Tyabb		player@sportingpulse.com	Y
Featherby	Dean	Y	20/02/1975	Cranbourne		player@sportingpulse.com	Y
Freesman	Elenor	Y	05/01/1975	Frankston		player@sportingpulse.com	Y
Grummet	Gillian	Y	10/07/1975	Mornington		player@sportingpulse.com	Y
Hedley	Jack	Y	14/03/1976	Mount Eliza		player@sportingpulse.com	Y
Hedley	Jack	Y	13/03/1976	Mount Eliza		player@sportingpulse.com	Y

4. Select the season from the drop down list to which you wish to roll the members over (click here for instructions on how to Set up Seasons in your database).

The screenshot shows the 'Rollover' dialog box. It has a title bar 'Rollover' and a subtitle 'Select the season you would like to register the selected will then be taken to a screen where you select and dese'. Below this, there is a 'To Season:' dropdown menu set to '2009'. There is a checkbox labeled 'Include All records in Rollover' which is checked. At the bottom, there is a button labeled 'Show Members for Rollover'.

5. If rolling over at the Association level, you can include 'Club records' as well so that members are also rolled over in their respective club/s. To do this check the Include **Club Records in Rollover** box.
6. Check the 'Include all Records in Rollover' box to automatically select all members for the rollover. You can then un-tick the boxes for any members you do not wish to include in the rollover. Alternately, don't check the 'Include all Records in Rollover' box so that no members are automatically selected. You can then tick all the boxes of the members you do wish to roll over.

Family name	First name	Active in Association	Date of Birth	Suburb	Phone (Mobile)	Email	Active in Club	Season Rollover
Ashley	Alex	Y	24/11/1972	FRANKSTON SOUTH		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Barrett	Allie	Y	13/01/1973	Mornington		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Benton	Andrew	Y	16/03/1973	Mornington		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Cipollone	Bridie	Y	24/01/1974	Mount Martha		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Crowder	Charles	Y	06/09/1974	Mt Eliza		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Davies	Christian	Y	20/07/1997	Mt Martha		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Farrell	David	Y	02/08/1975	South Beach		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Fay	Dean	Y	18/02/1975	Tyabb		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Faye	Dean	Y	19/02/1975	Tyabb		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Featherby	Dean	Y	20/02/1975	Cranbourne		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Freesman	Elenor	Y	05/01/1975	Frankston		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>
Grummet	Gillian	Y	10/07/1975	Mornington		player@sportingpulse.com	Y	<input checked="" type="checkbox"/>

- Use the check boxes to select/ deselect members for the rollover.

The season to which the members are being rolled over to will display at the bottom of screen. Before hitting the Update button, check that the selected season is correct and hit the back button if you need to change the season.

- Click on **Update** to roll the members over to the new season.

### Individual Roll Over

- Click on **Members** to view the member list.
- Select the member you wish to roll over.
- If they are not registered in the 'New Registration Season', you will see the following option:

**Menu**

- Patrick Demo +
- Brighton Soccer Club +
- Sam Collins -
- View Types
- Transactions

**Sam Collins**

This Member is NOT REGISTERED in Season, 2009. Register

*Interests*

Player?: Yes  
Coach?: No  
Match Official?: No  
Official?: No  
Misc?: No

*Personal Details*

Active in Association: Yes  
First name: Sam  
Family name: Collins  
Date of Birth: 02/03/1998  
Gender: Male

*Contact Details*

Address Line 1: 30 Main Street  
Suburb: Brighton

- Click on **Register**.
- Select the options for the rollover – the (1) season and (2) club (compulsory), (3) association membership package and (4) age group (optional).

### Season Summary

To modify this information change the information in the boxes below and when you have finished click the **Summary** button.

**Note:** All boxes marked with a are compulsory and must be filled in.

Details

Season Name:

Club Name:

Association Season Member Package:

Age Group:

Player in Association?:

Player Financial in Association?:

Coach in Association?:

Coach Financial in Association?:

Umpire in Association?:

Umpire Financial in Association?:

6. Click on **Update Season Summary**

#### View a Member's Season History

A member's season history can be viewed at the bottom of their record:

<span style="margin-right: 10px;">Clubs</span> <span style="margin-right: 10px;">Association Season Summary</span> <span style="margin-right: 10px; border: 1px solid #ccc; padding: 2px;">Club Season Summary</span> <span>Full Season Summary</span>						
Season	Club Name	Club Season Member Package	Player Age Group	Player in Club ?	Coach in Club?	Umpire in Club?
2008	Brighton Soccer Club			Y		
2009	Brighton Soccer Club	Junior Membership				
Default	Brighton Soccer Club			Y		

# Article Sources and Contributors

**Season Rollover** *Source:* <http://supportwiki.sportingpulse.com/index.php?oldid=6602> *Contributors:* Admin

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